

UTM.J.08.01/10.12/31 (23)

21 April 2022 / 19 Ramadan 1443H

SURAT PEKELILING AKADEMIK BIL. 1/2022

**PEMBELAJARAN BERSEMUKA BAHAGIAN 2 SEMESTER II SESI 2021/2022 SEMASA  
FASA PERALIHAN ENDEMIK  
(PEMAKLUMAN KHAS UNTUK PELAJAR ANTARABANGSA)**

- 1.0 Pekeliling Akademik Bil 2/2022 bertarikh 31 Mac 2022 bagi Perkara 4 adalah dirujuk. Bagi kaedah penyampaian kursus yang telah dinyatakan dalam sistem UTM ACAD sebagai 'FTF' (yang bermaksud pembelajaran secara bersemuka) tetapi pelajar menghadapi kekangan untuk kembali ke kampus, kekangan yang akan dipertimbangkan oleh Universiti adalah seperti berikut:
  - i. Masalah visa/pas pelajar
  - ii. Sekatan pergerakan (*Lockdown*) di kawasan lokaliti pelajar akibat COVID-19
  - iii. Ketidakstabilan politik atau negara yang bergolak.
- 2.0 Bagi pelajar luar negara yang menghadapi masalah visa/pas pelajar, dokumen yang perlu dihantar kepada Sekolah/Fakulti masing-masing adalah merujuk kepada Jadual 1 berdasarkan kategori pelajar seperti di Lampiran.
- 3.0 Pelajar dari negara yang mempunyai Sekatan pergerakan (*Lockdown*) di kawasan lokaliti akibat COVID-19 atau ketidakstabilan politik/negara yang sedang bergolak perlu mengemukakan Kenyataan/Pengumuman Rasmi (seperti Notis Pengumuman, Kenyataan Akhbar/Media) daripada pihak berkuasa di negara masing-masing kepada Sekolah/Fakulti.
- 4.0 Semua dokumen yang dikemukakan akan digunakan oleh Sekolah/Fakulti bagi mempertimbangkan justifikasi pelajar untuk tidak kembali ke kampus.
- 5.0 Sebarang perubahan berkaitan kemasukan pelajar luar negara ke Malaysia adalah tertakluk kepada pindaan semasa oleh Kementerian Pengajian Tinggi/Jabatan Imigresen Malaysia.

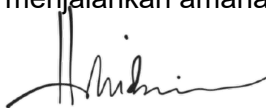
Sekian, harap maklum.

Terima kasih.

**“WAWASAN KEMAKMURAN BERSAMA 2030”**

**“BERKHIDMAT UNTUK NEGARA KERANA ALLAH”**

Saya yang menjalankan amanah,



**(PROF. Sr DR. HISHAMUDDIN BIN MOHD ALI)**  
Timbalan Naib Canselor (Akademik dan Antarabangsa)  
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- s.k
- Naib Canselor
  - Timbalan Naib Canselor (Hal Ehwal Pelajar)
  - Timbalan Naib Canselor (Penyelidikan & Inovasi)
  - Timbalan Naib Canselor (Pembangunan)
  - Pro-Naib Canselor (Kampus UTM Kuala Lumpur)
  - Pendaftar
  - Bendahari
  
  - Dekan
    - Fakulti Alam Bina dan Ukur (FABU)
    - Fakulti Kejuruteraan (FE)
    - Fakulti Sains Sosial dan Kemanusiaan (FSSH)
    - Fakulti Sains (FS)
    - Fakulti Teknologi dan Informatik Razak (FTIR)
    - Sekolah Perniagaan Antarabangsa Azman Hashim (AHIBS)
    - Malaysia-Japan International Institute of Technology (MJIIT)*
  
  - Pengerusi
    - Institut Siswazah Tersedia Kehidupan (UTM iLeaGue)
    - Sekolah Pengajian Siswazah
    - Sekolah Kejuruteraan Awam
    - Sekolah Kejuruteraan Elektrik
    - Sekolah Kejuruteraan Mekanikal
    - Sekolah Kejuruteraan Kimia dan Kejuruteraan Tenaga
    - Sekolah Kejuruteraan Bioperubatan dan Sains Kesihatan
    - Sekolah Komputeran
    - Sekolah Pendidikan
    - Sekolah Pembangunan Sumber Manusia dan Psikologi
    - Akademi Tamadun Islam
    - Akademi Bahasa
    - Sekolah Pendidikan Profesional dan Pendidikan Berterusan (SPACE)
  
  - Pengarah
    - Pusat Pemajuan Dalam Pendidikan Digital dan Fleksible (UTM CDex)
    - Pusat Perkhidmatan Digital (UTM Digital)
    - Pusat Kualiti dan Pengurusan Risiko (QRIM)
  
  - Timbalan Pendaftar Kanan,  
Pejabat Timbalan Naib Canselor (Akademik & Antarabangsa)
  
  - Timbalan Pendaftar,  
Bahagian Rekrutmen dan Kemasukan Mahasiswa (SRAD)
  
  - Timbalan Pendaftar, Bahagian Pengurusan Akademik (AMD)

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ACADEMIC CIRCULAR LETTER NO. 1/2022

**FACE -TO -FACE LEARNING PART 2 SEMESTER II SESSION 2021/2022 DURING THE  
ENDEMIC TRANSITION PHASE  
(SPECIAL NOTICE FOR INTERNATIONAL STUDENTS)**

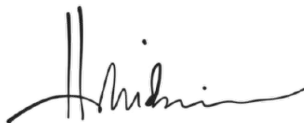
- 1.0 Academic Circular No. 2/2022 dated 31 March 2022 for Item 4 is referred. For the course delivery method that has been specified in the UTM ACAD system as face -to -face learning (FTF), but students face constraints to returning to campus, the constraints that will be considered by the University are as follows:
- i. Visa/student pass issues
  - ii. Restriction of movement (Lockdown) in the student locality due to COVID-19
  - iii. Political instability or turbulent country.
- 2.0 For international students who have problems with visa/student pass, the documents that need to be sent to the respective School/Faculty are referred to in Table 1 based on the category of students as in the Appendix A.
- 3.0 Students from countries under lockdown due to COVID-19 or political instability/turbulent country need to submit an Official Statement/Announcement from the authorities in their respective countries (such as Announcement Notice, Press/Media Statement) to the School/Faculty.
- 4.0 All documents submitted will be used by the School/Faculty to consider the student's justification for not returning to campus.
- 5.0 Any changes related to international students entering Malaysia is subjected to current amendments by the Ministry of Higher Education/Malaysian Immigration Department.

Thank you.

**“WAWASAN KEMAKMURAN BERSAMA 2030”**

**“BERKHIDMAT UNTUK NEGARA KERANA ALLAH”**

I, who uphold the trust



**(PROF. Sr DR. HISHAMUDDIN BIN MOHD ALI)**

Deputy Vice Chancellor (Academic and International)

Universiti Teknologi Malaysia

On behalf : Vice Chancellor UTM

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**Table 1:** Categories of international students and the list of documents required to be submitted to the respective School/Faculty.

CATEGORIES OF INTERNATIONAL STUDENTS	OPERATIONAL DEFINITION	DOCUMENTS REQUIRED
<p>1. New International Students Includes:</p> <p>i. Intake 2021/2022</p> <p>ii. Intake before 2021/2022</p>	<ul style="list-style-type: none"> <li>• Those who are required to obtain a Visa Approval Letter (VAL) approved by the Director General of the Malaysian Immigration Department via Education Malaysia Global Services (EMGS) prior to their entry into Malaysia.</li> <li>• This group of students consists of students for intake session 2021/2022 or intake before session 2021/2022 during pandemic COVID-19.</li> <li>• New International Students must ensure that the VAL is still valid at the point of entry into Malaysia.</li> <li>• In an event where the VAL has expired, the New International Student must apply for VAL extension via UTM International. Any inquiries about VAL, students can email to <a href="mailto:visa@utm.my">visa@utm.my</a>.</li> </ul>	<ol style="list-style-type: none"> <li>1. EMGS VAL Application Status</li> <li>2. EMGS Application Progress History</li> <li>3. E-mail from the student to UTM-i to reopen the VAL application if the application is closed after 90 days</li> </ol>
<p>2. Existing International Students with an Expired Student Pass</p>	<ul style="list-style-type: none"> <li>• Those who have student pass which has expired at home country.</li> <li>• Effective 1st April 2022, International Students whose pass expired from 1 February 2020 are allowed to enter Malaysia with Social Visit Pass.</li> <li>• These students must ensure to obtain the Single Entry Visa (SEV) at the nearest Malaysia Embassy for the requirement entry into Malaysia.</li> </ul>	<ol style="list-style-type: none"> <li>1. Passport Detailed Page Copy</li> <li>2. Student Pass Copy</li> <li>3. Screenshot of renewal application at Student Pass Module System by UTM-i.</li> </ol>
<p>3. Existing International Student with a Valid Student Pass</p>	<ul style="list-style-type: none"> <li>• Those who have student pass which is not yet expired.</li> <li>• These students must ensure that their student pass is valid at the point of entry into Malaysia.</li> <li>• They can enter Malaysia any time before the expiry date of student pass.</li> </ul>	<p>Existing students with a valid Student Pass should be able to come back to the Campus.</p>