**The 1st SATREPS-OTEC Programme Meeting**

**Date: Friday, 10 January, 2020**

**Venue: Bilik llmuan 1, Anjung Menara Razak, UTM Kuala Lumpur**

Time: 9:00-12:00

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|  (Semi-Annual Meeting: Every 6 months)-All members will be attending.\*including cooperate members and Japanese Researchers as an observers.(Prof. Ikegami, Dr. Yasunaga, Mr. Jitsuhara and Mr. Watanabe from Xenesys.) **Progress Report by each project Leader or Representative.**Brief Financial/ Physical Progress in 5 slides for example…Slide 1: Purpose of the projectSlide 2: Financial ReportSlide 3: Physical Progress in 6 monthsSlide 4: ChallengesSlide 5: Plan of next 6 months**Tentative Time Table:**9:00 Opening Remarks from Project Director**Report from each project (10min+5minQ&A)**9:05-9:20    Presentation by Project 19:20-9:35    Presentation by Project 29:35-9:50    Presentation by Project 39:50-10:05  Presentation by Project 410:05-10:20 Presentation by Project 510:20-10:40 Tea Break10:40-10:55 Presentation by Project 610:55-11:10 Presentation by Project 711:10-11:25 Presentation by Project 811:25-11:40 Presentation by Project 911:40-11:55 Presentation by Project 1011:55 Closing Remarks from Research DirectorGroup photo session/ Lunch |
| **REQUEST for Project Leaders:**Please prepare brief (10min) presentation to shear your project team’s progress. If you are NOT available, please make sure to send your representative to make  a presentation. Thank you very much.  |

**Joint Meeting for Social Implementation of Malaysia Model**

Time: 14:45-16:30

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| -All members will be attending\*including cooperate members as observers. **1-11 Dec 2019 OTEC Training in Japan Report with Malaysia Model Ideas from the Training Participants. (3 group)**Explanation of ‘Malaysia Model’ and request for each group.**Tentative Time Table:**14:45 Opening**Report from each project (15min)**14:45-15:00 Presentation by Group 115:00-15:15 Presentation by Group 215:15-15:30 Presentation by Group 3**Q&A session (15min)**15:45-16:30 Explanation of Malaysia Model by Prof. Ikegami. Q & A and Discussion Session accordingly.16:30  Closing |
| **REQUEST for Training Participants (3 groups):**Please prepare brief (15 min) presentation to shear your training experience in Japan and present your group ideas of Malaysia Model.**REQUEST for Project 10**(Business Development):We’ll organize the pre-meeting on 9 Jan, 2020. 10:00-12:00@meeting room UTM OTEC. |